



PRACTICAL INFORMATION

LPG FORUM 2025

14th -16th October 2025 | LUSAKA, ZAMBIA

Dear Participant,

The African Refiners and Distributors Association (ARDA) plans to hold its annual LPG Forum, a 3-day event gathering key African energy stakeholders, both in person and virtually in Lusaka, Zambia.

Under the theme: **“The Road to Universal Access to LPG and Clean Cooking in Africa by 2030”**, this Forum will be organised as follows:

- **On October 14th**: Forum opening followed by Panel sessions on Africa LPG Roadmap status update, Role of Regulators in LPG Adoption, Last-mile Distribution
- **On October 15th**: Panel sessions on LPG Supply Chain and Infrastructure Development, Financing for LPG Projects and a focus on West, Central, East and Southern Africa
- **On October 16th**: a Panel session on LPG Commitments for Africa heading to G20 Summit and the Cooking for Life Africa Workshop provided by the WLGA (World Liquid Gas Association) to conclude the forum

This forum will bring together companies operating in the downstream oil sector and stakeholders with a common goal: continuous improvement, identifying challenges to be addressed following a particular international situation and implementing the energy transition plan for Africa.

This event also facilitates the exchange of best practices among members and serves as a means of collaboration with sponsors and other partners to develop sustainable frameworks to promote investment in economic projects aimed at upgrading international standards of the supply chain in Africa.

PARTICIPATION OPTIONS

✓ **Members/Sponsors:** (Participation in person)

- Members: Free for **3** participants
- Sponsors: Free for **5** participants for Diamond sponsor, **4** for Platinum sponsor, **3** for gold Sponsors & **2** for silver sponsor.
- Extra delegates (Companies Members/Sponsors): **\$800**

NB. Participation on virtual platform: Free for Members & Sponsors.

✓ **External participants (non-Sponsor or non-Member)**

- **In-person:** **\$1,300**/participant (without access to documents such as presentations, participant list, etc.)
- **Participation on the virtual platform:** **\$400**/participant (without access to documents such as presentations, participant list, etc.)



HOW TO BOOK YOUR PLACE

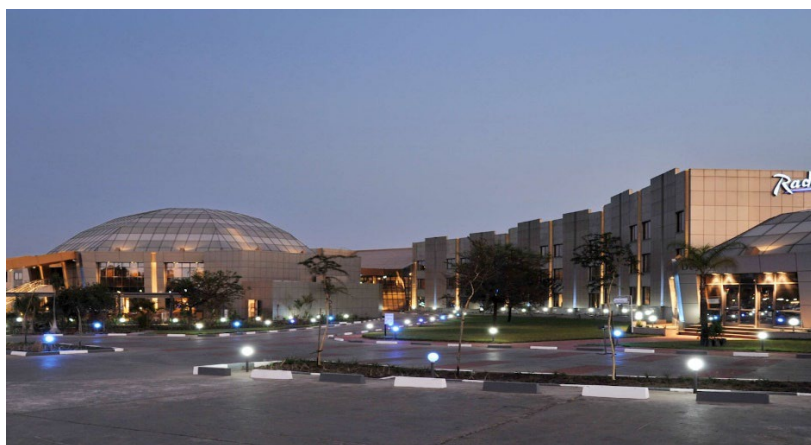
- **Members and Sponsors** can book their free places using the unique ARDA access code that was sent to them. Please click this link to order your tickets via the [Eventbrite booking platform](#).
- **Additional delegates** – please email webmaster@afrra.org and request the additional places you require. These will be invoiced by our team and must be paid prior to attending.
- **External Participants** – please email webmaster@afrra.org and request the places you require. These will be invoiced by our team and must be paid prior to attending.

1 | YELLOW FEVER VACCINATION

It is essential to provide a document proving that you have been vaccinated against yellow fever.

2 | VENUE OF THE FORUM

Hotel Name: RADISSON BLU



- **Address:** 19029 Great East Rd, Lusaka 10101, Zambia
- **Phone number:** +260 96 0280900
- **Email address:** reservation.lusaka@radissonblu.com
- **The hotel is 19,9 km from the International Airport.** Taxis are available upon arrival. Hotel staff will be happy to provide information on taxi and private transfer rates.
- **Check our shuttle timetable to ride in our shared airport shuttle to the hotel.** Private transfers can also be arranged.

ANILEX CARS RENTAL, Alex Mwiinga

Mobile : (+260) 977358102

Email : anilex.car@gmail.com

Hotel shuttle round trip transfers at \$70



3 | **LAW FOR APPLYING FOR AN ENTRY VISA TO ZAMBIA**

If you require a letter of invitation to obtain a visa, please contact and send the first two pages of your passport to: Jacques.cardeau@afrra.org

4 | **HOTEL ACCOMMODATION**

Please make your accommodation reservations directly with the hotel of your choice. Please make your reservation as soon as possible.

ROOM TYPE

Breakfast included.

Superior Room: \$ 165

Premium room: \$ 215

Executive room: \$ 295

Suite: \$375

NB : The special reduced rate is only applicable if participants book rooms at the Radisson Blu hotel. For any reservation with this preferential price, please contact the email address hotel, informing them that you are a participant in the ARDA forum.

Other hotels near the forum venue:

- **Protea Lusaka:** info@proteahotels.com / +260 21 137 5800
- **Protea Towers:** reservations@phlusakatowers.co.zm / +260 211 375 800
- **Grand Palace:** reservations@grandpalace.co.zm / +260 211 25 1010

5 | **BADGES**

Each attendee will receive a badge upon registration. Badges cannot be collected for someone else; members must collect their own badge. Unfortunately, when a badge is reported lost or stolen, we cannot confirm that someone else is not using it. Each attendee is responsible for their own badge, without exception. Badges will be required for entry to the conference area at all times.

6 | **GROUP PHOTO**

Tuesday, 15th October 2025 before lunch – You will be informed of the meeting point by email.

7 | **SAFETY & SECURITY**

In Lusaka, as in other cities, we recommend taking the usual precautions in tourist areas.

SOME EMERGENCY NUMBERS:

- **Police: 991 (free call)/ +260 97 91 80007**
- **Emergency/Hospital: 991 (free call)**
- **Firefighter: 993**



8 | INSURANCE

ARDA declines all responsibility for any accidents, losses, and/or damages that may occur. Participants are advised to take out travel, medical, personal accident, and baggage insurance in their home country before departure.

