



## PRACTICAL INFORMATION

# STORAGE, DISTRIBUTION & JET FUEL FORUM 2025

16th -18th September 2025 | DAKAR, SENEGAL

Dear Participant,

The African Refiners and Distributors Association (ARDA) plans to hold its annual Storage, Distribution & Jet Fuel Forum, both in person and virtually in Dakar, Senegal. This Forum is organised as follow:

- **On September 16<sup>th</sup>:** Storage and Distribution
- **On September 17<sup>th</sup>:** Jet Fuel
- **On September 18<sup>th</sup>:** Training on Jet Fuel standards and specifications.

This forum will bring together companies operating in the downstream oil sector and stakeholders with a common goal: continuous improvement, identifying challenges to be addressed following a particular international situation and implementing the energy transition plan for Africa.

This event also facilitates the exchange of best practices among members and serves as a means of collaboration with sponsors and other partners to develop sustainable frameworks to promote investment in economic projects aimed at upgrading international standards of the supply chain in Africa.

### PARTICIPATION OPTIONS

- ✓ **Members/Sponsors :** (Participation in person)
  - Membres : Free for **3** participants
  - Sponsors : Free for **5** participants for Diamond sponsor, **4** for Platinum sponsor, **3** for gold Sponsors & **2** for silver sponsor.
  - Extra delegates (Companies Members/Sponsors) : **\$800**

NB/ Participation on virtual platform : Free for Members & Sponsors.

- ✓ **Participants Externes (non-Sponsor ou non-Membre)**
  - En présentiel : **\$1300** / Participant (sans accès aux documents tels les présentations, liste des participants etc.)
  - Participation sur la plateforme virtuelle **\$400/participant** (sans accès aux documents tels les présentations, liste des participants etc.)



## HOW TO BOOK YOUR PLACE

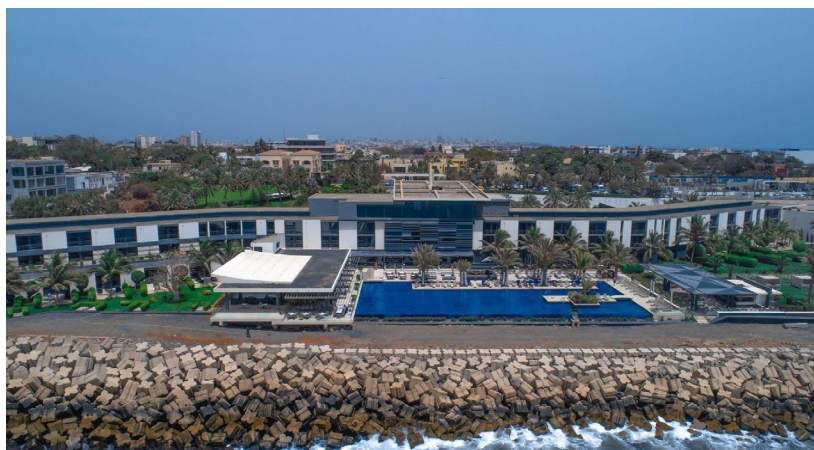
- **Members and Sponsors** can book their free places **using the unique ARDA access code** that was sent to them. Please click this link to order your tickets via the [Eventbrite booking platform](#).
- **Additional delegates** – please email [webmaster@afrra.org](mailto:webmaster@afrra.org) and request the additional places you require. These will be invoiced by our team and must be paid prior to attending.
- **External Participants** – please email [webmaster@afrra.org](mailto:webmaster@afrra.org) and request the places you require. These will be invoiced by our team and must be paid prior to attending

## 1 | YELLOW FEVER VACCINATION

It is essential to provide a document proving that you have been vaccinated against yellow fever.

## 2 | VENUE OF THE FORUM

**Hotel Name:** NOOM HOTEL formerly Radisson Blu



- **Address:** Route de la Corniche Ouest BP 16868 - Dakar Fann - Senegal
- **Phone number:** +221 33 869 33 33 - F: +221 33 869 33 00
- **Email address:** [seynabou.gueye@noomhotels.com](mailto:seynabou.gueye@noomhotels.com)
- **The hotel is 58 km from Blaise Diagne International Airport.** Taxis are available upon arrival. Hotel staff will be happy to provide information on taxi and private transfer rates.
- **By Car:** Blaise Diagne International Airport is a 56-minute drive from the hotel. A car rental service is available on site.
- **The hotel operates a shuttle** but only operates it to pick up 5 guests at a time at a cost of 20,000 francs per person; airport taxis are available and independent. It's up to each individual to negotiate the rates.
- Alternatively, you can contact Hertz, a contact often used by our partners.

### KAÏROS CARS & SERVICES

Mobile : (+221) 77 876 16 16

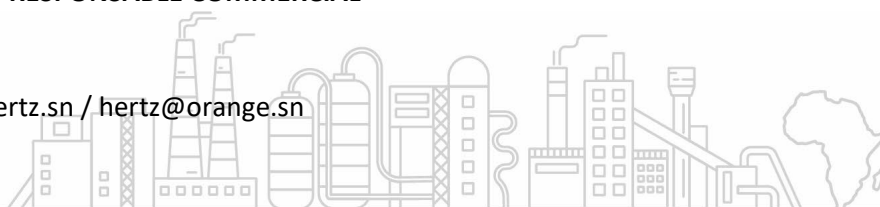
Email : [kairoscarsservices@gmail.com](mailto:kairoscarsservices@gmail.com)

Or, Oumar DEME | Hertz Sénégal | RESPONSABLE COMMERCIAL

Phone : (+221) 33 889 81 81

Mobile : (+221) 77 6 47 35 43

Email : [odemeh@hertz.sn](mailto:odemeh@hertz.sn) / [hertz@hertz.sn](mailto:hertz@hertz.sn) / [hertz@orange.sn](mailto:hertz@orange.sn)



Or **Noom Hotel** has a service called "Guest Relations" which provides contacts for private car rentals and other services.

### 3 | **LAW FOR APPLYING FOR AN ENTRY VISA TO SENEGAL**

If you require a letter of invitation to obtain a visa, please contact and send the first two pages of your passport to: [Jacques.cardeau@afrra.org](mailto:Jacques.cardeau@afrra.org)

### 4 | **HOTEL ACCOMMODATION**

Please make your accommodation reservations directly with the hotel of your choice. Please make your reservation as soon as possible.

#### ROOM TYPE

**Standard Room: 160,000 FCFA**

**Junior Suite: 320,000 FCFA**

***NB :** The special reduced rate is only applicable if participants book rooms at the Noom hotel. For any reservation with a preferential price, please contact the email address below by August 25<sup>th</sup> 2025, informing them that you are a participant in the ARDA forum..*

#### **Other hotels near the forum venue:**

##### **Pullman Dakar Teranga**

10 Rue Colbert | Place de l'Indépendance, Dakar 3380, Sénégal

**5,5 km** du Noom Hotel, Dakar Sea Plaza

+221 33 889 22 00

[dakar.reservations@accor.com](mailto:dakar.reservations@accor.com) standard double (par mail)

##### **Hotel jardin Savana Dakar**

1015 Petite Corniche Est, Dakar 10000, Sénégal

**6,5 km** du Noom Hotel, Dakar Sea Plaza

+221 33 849 42 42

[reservation@savana.sn](mailto:reservation@savana.sn) Standard double 66.000frs (petit-déjeuner compris)

##### **Hotel Terrou bi**

Boulevard Martin Luther King, Dakar

11 500 Sénégal

**6,5 km** du Noom Hotel, Dakar Sea Plaza

+221 33 839 90 39

[reservation@terroubi.com](mailto:reservation@terroubi.com)

### 5 | **BADGES**

**Each attendee will receive a badge upon registration.** Badges cannot be collected for someone else; members must collect their own badge.

Unfortunately, when a badge is reported lost or stolen, we cannot confirm that someone else is not using it. Each attendee is responsible for their own badge, without exception. Badges will be required for entry to the conference area at all times.



## 6 | GROUP PHOTO

Tuesday, September 16<sup>th</sup> 2025 before lunch – You will be informed of the meeting point by email.

## 7 | SAFETY & SECURITY

In Dakar, as in other cities, we recommend taking the usual precautions in tourist areas.

### SOME EMERGENCY NUMBERS:

Police: **17 (free call)**

Emergency/Hospital:

- **SAMU 1515 (free call)**
- **SOS MEDECIN 33 889 15 15**
- **URGENCE CARDIO 33 825 04 04**

## 8 | INSURANCE

ARDA declines all responsibility for any accidents, losses, and/or damages that may occur. Participants are advised to take out travel, medical, personal accident, and baggage insurance in their home country before departure.

